

Bishop Wilton Church of England (Voluntary Controlled) Primary School



Prospectus 2023/2024

**Executive Headteacher:
Mrs Elizabeth Harros**

**Chair of Governors:
Mrs Dorothy Appleby**



Dear Parents/Carers

We would like to welcome you to Bishop Wilton C of E Primary School and hope that you will see this prospectus as just part of learning about our school. We are a lively, friendly and happy school that is valued and well supported by our community. We have high expectations of our children, and we are very proud of their achievements. Bishop Wilton School is a Christian School and the education we provide is based on a very special Christian Vision, this drives all we do. As a church school we serve the local community and therefore this will include pupils of the Christian faith, of no faith, and as such our worship is always inclusive and invitational.

The children and adults in the school work in a caring environment based on mutual respect and the nurturing of a positive self image. We develop the children through encouragement and praise whilst providing clear boundaries of what is and is not acceptable behaviour. We hope that you will have time to visit the school to feel this for yourself as we pride ourselves on the positive behaviour of our pupils.

Most of our children live close to the school, although some come from further a-field, choosing our school because of our small classes and excellent reputation. Our school has recently experienced a period of growth and development.

Choosing the right school for your child is one of the most important decisions you will make. Please feel free to make an appointment if you are considering entrusting us with the care of your children. We are able to offer an atmosphere where we really get to know each child and are able to provide a high quality curriculum enhanced by a variety of rich experiences including visits and visitors, the arts and ICT.

I warmly invite you to come and see us. Seeing the school at work will help you to make an informed choice.

I hope this prospectus provides a good guide to our school and I look forward to meeting you and your children.

Liz Harros
Executive Head Teacher

Bishop Wilton C.E. Primary School is a small Victorian building, built in 1860, serving the picturesque Wolds village community of Bishop Wilton and surrounding farms and hamlets. The school, along with the village church of St. Edith and the village hall, provide a central focus for a variety of village activities.

Children at the school benefit from:

Excellent academic standards, the school has a demonstrable record of high academic achievement across the full curriculum

Our reputation for high expectations

Small class sizes, ensuring every child is treated on an individual basis, or in a small group, allowing progress at their own rate

The feel of a “large family” within the school community, where each child is happy, confident, well motivated, self disciplined and keen to participate in all the school offers

A caring Christian ethos, where caring relationships, tolerance and appreciation of the individual exists

The new Foundation Unit, meaning the school can provide continuous development and education from the age of 2 to 11

Dedicated, experienced and motivated staff

Our encouragement of parental involvement in the life of the school

Strong links to the rest of the local community

Dorothy Appleby

Chair of Governors



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The Christian Vision of the School

Our Christian Vision is that our children will be agents for change in their own lives, in their local community and in their global community.



Our Christian Vision is underpinned by the following Biblical quote:

“The child Jesus grew and became strong; he was full of wisdom gaining favour with God and with people. “ Luke 2:54

Our school motto, love, laugh, live, learn helps the children understanding on a day to day basis how we live out our Christian vision.

The Christian vision and our motto is then supported by six core values which are explored across the six half terms of the school year. These are love, courage, thankfulness, forgiveness, honesty and responsibility.

GENERAL INFORMATION

School Details



Bishop Wilton C.E. Primary School is in a Victorian building, built in 1860, serving the picturesque Wolds village community of Bishop Wilton and surrounding farms and hamlets. The school, along with the village church of St Edith and the village hall (soon to become a new purpose built facility with wide opportunities for school usage), provide a central focus for a variety of village activities.

The School address:

Bishop Wilton C E Primary School

Main Street

Bishop Wilton

York

East Yorkshire

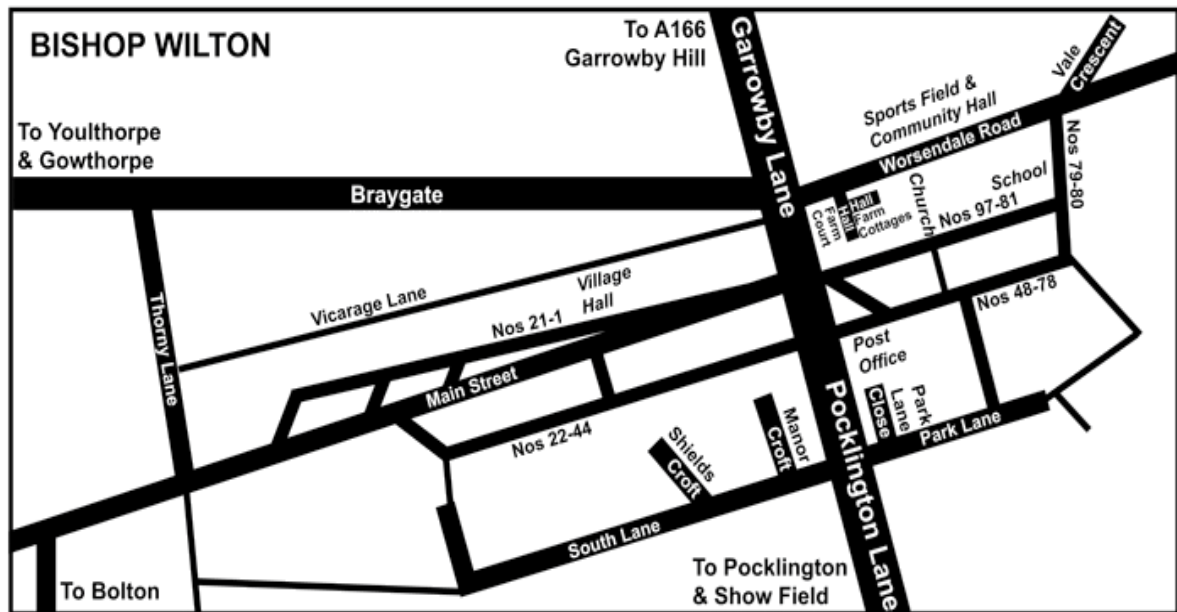
YO42 1SP

Contact us:

Telephone 01759 368313

E-mail bishop.wilton@eastriding.gov.uk

Website www.bishopwiltonprimaryschool.co.uk



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St Edith's CE Church, Bishop Wilton

We have very close links with the parish church and regularly attend for services such as Christingle and Easter. The Vicar is a regular visitor to school, leading worship and working with the staff and children.



The Governing Body

	Mrs. Liz Harros	Voting Head Teacher
	Vacant	LEA Governor
Chair of Governors	Mrs. Dorothy Appleby	Co-opted Governor
Vice Chair	Vacant	Foundation Governor
	Mrs Michelle Dixon	Co-opted Governor
	Miss Carrie Dean	Co-opted Governor
	Mr Richard Wilkinson	Co-opted Governor
	Mr Stuart Pine	Co-opted Governor
	Vacant	Co-opted Governor
	Vacant	Co-opted Governor
	Rev Jane Anderson	Foundation Governor
	Mr Tony Pexton	Foundation Governor
	Mrs Claire Green	Staff Governor
	Mrs. Rim Mellonby	Associate Governor
	Mrs Rebecca Beere	Parent Governor
	Ms Anna Trever	Parent Governor
	Vacant	Parent Governor

The School Staff

Mrs Liz Harros	Executive Head Teacher
Mrs Rim Mellonby	Federation Assistant Head Teacher
Mrs Sharon Stone	Federation Business Manager
Mrs Fiona Dolman	Federation SENCO
Mrs Jean Louden	Senior/KS1 Teacher
Mrs Sarah McCarthy	KS2 teacher
Mrs Debbie Hyde	KS2 teacher
Miss Claire Lane	Nursery Nurse
Miss Anna Lindley	Nursery Nurse (part time)
Mrs Rachel Howley	Admin Officer (part time)
Mrs Dawn Smith	Federation HLTA
Mr Scott Lapworth	Federation Sports Development Officer
Miss Emma Scothern	Teaching Assistant
Mrs Geraldine Brown	Nursery Nurse
Mrs Gemma Stephenson	Teaching Assistant
Mrs Karen Kaye	Teaching Assistant
Mr John Town	Caretaker

Admissions to the School

Admissions are dealt with by the Local Authority (East Riding of Yorkshire Council) who contact parents of all children in the Autumn of the year before a child turns five. However, we encourage prospective parents to inform the school if they would like to apply for a place for their child. We would strongly encourage you to visit the school beforehand, so please do not hesitate to make an appointment by contacting the school when the senior teacher will be happy to show you around and answer any questions.

The catchment area includes the parishes of Bishop Wilton and Great Givendale, surrounding hamlets but we welcome children from outside the catchment area, if places are available.

Admissions to the Nursery Unit

Children are admitted to the Nursery (FS1) in the term after their third birthday.

For guidance:

Birthday 1 st September to 31 st December	Admit Spring Term
Birthday 1 st January to 31 st March	Admit Summer Term
Birthday 1 st April to 31 st August	Admit Autumn Term

Application forms for the nursery unit are available by contacting the school office.

We also accept 2 year old pupils, but there is a fee, please ask the office for further details.

Transfer to Secondary School

Pupils transfer at the end of year 6. Bishop Wilton School is a feeder school for Woldgate College with whom we have good links, participating in transition activities and being supported by staff from the school and a variety of opportunities made available to our primary pupils. For further information on Woldgate College go to: www.woldgate-college.org.uk

School Facilities

The main school building is of single storey construction with three principal teaching rooms, each with class libraries, ICT equipment and quiet areas for reading. The children eat their hot school dinners in the school house, along with some packed lunches, or make use of the outdoor space if the weather is appropriate!

The grounds of the school house have been incorporated into the school site with an attractive paved area to extend the playground. Also outdoors is a 'fitness trail'.



The Foundation Unit

This is a purpose built unit for children aged two to five years that provides a vibrant learning experience within a beautiful rural setting. The ethos of the unit is one that supports a 'child centred' learning approach. This is to ensure the creativity and imagination of all the children.



The unit has a high ratio of staff with one teacher and one teaching assistant/nursery nurse for the duration of the mornings. In the afternoons we give the children the opportunity to join the Year 1 and Year 2 children; this helps to enrich the children's socialisation and interaction skills and also provides an opportunity to broaden their curriculum experience, again supported by an experienced member of staff.

The Foundation Stage six areas of learning are supported and enhanced by the use of 'provision' and role-play areas both inside and outside. Inside the children have the opportunity to access an extensive wealth of educational resources that include media facilities such as computers and an interactive whiteboard. It is our aim within our unit to provide facilities that encourage independence and independent learning.

The Foundation Stage building is fortunate to have a substantial outdoor area that is used frequently by the children as an outdoor classroom. This is truly an all-weather provision with two covered areas. This ensures quality provision that supports the educational framework for the Early Years Foundation Stage Curriculum. The children also have regular supervised access to a well-resourced outdoor adventure play area.

The Infant Classroom



This classroom caters for those children in Years 1 and 2. The room is organised so that the children develop independent skills, and have access to planned areas of play designed to enhance their learning.

The children's work is celebrated in displays throughout the school and provides the children with an opportunity to share their success with others. Interactive displays allow the children to develop their own learning in a supportive environment.

The classroom is well equipped with computers and an interactive whiteboard, to which the children have access within the framework of their lessons.

During the afternoon the FS2 children share the classroom for some joint activities enjoying these experiences with Year 1's and 2's.

The Junior Classroom



The junior classroom accommodates years 3 to 6. It is a multi-purpose room with all the usual technology modern classrooms have. The area is bright and attractive with display space for children's work. There is an interactive whiteboard, laptops, a class library, a range of guided reading books, art resources, teaching resources and furniture which can be arranged to suit the needs of the children.

Pupils are encouraged to look after their learning environment and monitors are appointed termly.

The School Day

The school hours are: 08:45 am to 12:00 and 13:00 pm to 15:15 pm

During the morning break the Foundation and Infant Class children are given either a piece of fruit or vegetable as a snack. This is part of a Government initiative to encourage children to eat their 'five-a-day'. The junior children may bring a piece of fruit from home to have as a snack at playtime.

Children are expected to arrive on the school premises after 08:40am and are admitted to the school buildings at 08:45am. During bad weather children may enter the school or classrooms as soon as a member of staff is available to supervise them. We encourage our children to be punctual in preparation for their later life.

End of School Day

At the end of the school day, children who are collected wait in the playground until their parent/carer or escort collects them.

Lateness

Whilst we value punctuality should any pupil arrive late they will need to report to the school office so we can record they are present and make any necessary arrangements for lunch. Arrivals after 9.00am will be recorded as 'unauthorised absence' unless notified to the school in advance.

Absence

Children are required by law to attend school each day the school is in session. However, if a child is unable to attend school for a reason other than an unexpected illness then a brief note giving the reason of the expected absence should be sent to the class teacher.

In the event of a child being ill then please contact the school office by telephone to inform school your child will not be attending. **On return to school please write a brief note to explain the reason for the absence.** Any absences not explained are recorded as unauthorised.

Schools are required by law to publish annually the percentage of authorised and unauthorised absence for each academic year. Authorised absence is, for example, illness or absence with the school's permission. Unauthorised absence is when the school receives no valid explanation in accordance with Government guidelines.

Illness in School

If a child is taken ill or injured in school, every effort is made to contact parents promptly. It is therefore important that changes to contact numbers and places of work are notified to the school.

Medication

If it is essential that a prescribed medication is to be taken during the school hours, we would ask that a parent attend school and administer the medicine. If this is not possible, then please contact the school to discuss alternative arrangements.

A medical register is kept in school and we ask that we are informed if children suffer from asthma or allergies. Inhalers are kept in the school office where they are easily accessible. All staff receive regular first aid training.

Health and Welfare

The School Health Nurse carries out health, dental screenings and height and weight measurements at Foundation Stage. Year 6 children are weighed and measured by the School Nurse prior to moving up to Secondary School. If a member of staff notices a particular problem such as hearing, vision, speech, posture or general health, this will be communicated to parents before contacting an appropriate professional.

Holidays

The Education Act states that parents have the primary responsibility for ensuring that children of compulsory school age receive a suitable education. At Bishop Wilton school we ask parents and families to support in promoting good attendance in the following ways:

- Ensuring that children attend school regularly and arrive on time. (Registration is often a time when teachers will discuss with children the programme for the day.)
- Avoid taking holidays during term time. Term dates are published a year in advance to give you a clear idea of the following year's holidays. Holidays will not be authorised under any circumstance, other than those listed in the local authority's term time absence policy.

Behaviour in School

Every effort is made to encourage a happy atmosphere in the school. A relationship in which children can learn to respect the rights and beliefs of others is encouraged. If this is to be achieved then a high standard of personal discipline is expected. Learning to behave responsibly is a part of the curriculum. School rules are kept to a minimum but are to be respected.

To discuss any social or behavioural problems all teachers may be approached on any issue that has arisen.

Lunches

Evidence shows that well balanced nutrition has a great bearing on a pupil's ability to learn. The school provides a school meal service at a cost of £2.60 per meal. School meals do represent excellent value for money. They are nutritious and represent a balanced diet for healthy eating. The menus are varied, and special diets can be catered for by prior arrangement. Payments for school dinners is via ParentPay.

As an alternative children are allowed to bring a packed lunch that should be in a suitable named plastic container with a snap-on lid. A glass of water is provided but, alternatively, other drinks (not fizzy) may be brought in an unbreakable container, which fits inside the sandwich box. For safety reasons, glass containers and ordinary thermos flasks are excluded.

Free School Meals:

Children of parents in receipt of income support are eligible to free school meals. Claims can be made by contacting the East Riding of Yorkshire Council.

Collective Worship

We consider collective worship to be a significant and educational activity that reflects and explores the school's distinctive Christian character and contributes to the academic, personal development and well-being of learners.

As a Church of England School we recognise the requirement to provide collective worship according to the principles and practices of the Church of England. We recognise that as a Church school we serve the local community. Worship is inclusive and invitational for all pupils. We hold a daily act of collective worship which is distinctly Christian in character. For further information about collective worship please refer to the collective worship policy on the school website which will also provide further information on parents' rights for withdrawal from collective worship.

Religious Education

As a Church School, RE has a special place in our curriculum and we consider it to be a core subject. We follow the East Riding Locally Agreed Syllabus. For further information please visit <http://www.eriding.net/all-ages/religious-education/>

Its three core aims are to help children to:

1. Know and understand a range of religions and worldviews
2. Express ideas and insights about the nature, significance and impact of religious and worldviews
3. Gain and deploy the skills needed to engage seriously with religions and world views.

Pupils are taught about and made aware of other faiths and cultures although Christianity is the major faith studied. At KS1 our children learn about Hinduism. At KS2 this includes a study of Buddhism and Islam.

School Uniform

The school encourages the wearing of school uniform to enhance the sense of shared belonging. Our agreed uniform is:

Blue Bishop Wilton sweatshirt
Blue Bishop Wilton polo shirt
Navy/grey knee length skirt
Navy/grey trousers or shorts
Blue/white check dresses for the girls' summer wear
Black, grey, navy or white socks/tights
Black shoes or plain black trainers

For games, PE and movement:
Plimsolls or trainers
Shorts and *t-shirt
Tracksuit for the winter
These items should be kept in a named PE bag.

Uniform can be ordered from our Supplier:

Identity Clothing, Near Filey, Tel. 01723 513703,

Email: embroidery@identity.co.uk Website: www.identity.co.uk

A named clothes peg is very useful to keep Wellingtons together.

Please ensure that all uniform and outdoor coats are clearly named to enable quick identification and return of items.

Jewellery, make-up, tattoo transfers and hair

The School adopts the Local Authority's policy on jewellery in school. Wrist watches and stud earrings (which must be removed or covered with a plaster for PE activities) may be worn. We do not allow make up, tattoo transfers or nail varnish to be worn in school.

Children with shoulder length hair are asked to wear it tied back during PE activities. This is recommended for the best interests and welfare of your child.

Parent Teacher Association - Friends of Bishop Wilton School

All parents/guardians automatically become members of the 'Friends'. A committee is elected annually and organises a variety of social and fund raising events. Initial contact with the 'Friends' can be made through the school.

"Friends of Bishop Wilton School raise money through social events in order to help finance various school projects, such as school trips and play equipment. These events have included a Summer Fair, a Cheese and Wine evening, Christmas supper and Bags 2 School collections. Parents are often asked to donate food or raffle prizes for certain events and have always been generous in doing so. All parents are invited to attend committee meetings as we appreciate input from everyone for ideas in fundraising."



*Being Presented with the Healthy School's Award by
Karron Young, Healthy Schools' Co-ordinator*

COMMUNICATION

Parental Contact

Parents are always welcome to come and discuss any concerns but as the beginning and end of the school day can be very busy it may be necessary to make an appointment through the school office. A parents' evening is held each term to give an opportunity for parents to come into school to discuss progress with the class teacher and set appropriate targets.

School Reports

School Reports are provided annually at the end of the Summer Term.

Newsletters

Letters to all parents are produced every month, to keep them informed about the school's activities. The newsletters will be sent out via email. Newsletters can also be viewed on the school's website.

Complaints

Complaints, on any issue, should, in the first instance, be referred to the class teacher and then the senior teacher. Should this prove unsatisfactory then the complainant is welcome to approach the Chair of Governors. In the unusual situation that an issue cannot be resolved after reasoned discussion has taken place, then a formal complaint may be set in motion under the procedure of Section 23 of the ERA.

THE CURRICULUM

Organisation of Education

The School is a Church of England Voluntary Controlled co-educational primary day school, with a Foundation Unit.

Most of the formal teaching takes place in small groups or on an individual basis. The system is very flexible and children are encouraged to progress at their own rate.

We have a firm belief that, if children are to learn to respect their environment they should be surrounded by a rich and varied school environment which demonstrates a respect for the work of the child and which expects them to respect the efforts of others. Displays of interesting objects, living things and children's work are presented whenever possible. Our team of students, caretaker, lunch supervisors, teaching assistant and admin officer also assist with this, making a contribution to the overall appearance and orderliness of the school.

Classes follow the whole school approach, introducing concepts and skills as the children progress and develop through the school. The National Curriculum Foundation Subjects are included in project work or receive individual attention, as with Music, Religious Education, Physical Education and Swimming.

In order to consolidate learning and give structure to Mathematics we use the maths no problem scheme across the school.

Reading is introduced using several integrated reading schemes, concerning both visual memory skills and phonic work. Children are encouraged to develop a keen interest in books and a good choice of reading material is offered to the early independent reader. Much time is devoted to encouraging creative writing, from the emergent writing of the foundation children, to independent recording and story writing in later years.



Reading nightly at home is encouraged, as is the reinforcement of tables and spelling.

Children are encouraged to participate in discussion and express their ideas, gaining a sense of value in their own and others' contributions. Our aim is to provide a well balanced and stimulating approach where the foundations of learning are established with care for the individual child and the special needs they present.

On occasions children may be given homework, particularly in English and Mathematics. The Juniors can expect to receive more homework than the Infant children.

Project work is planned to cover the requirements of the National Curriculum.

Parents are always welcome within school where we operate an 'open door' policy. They are particularly welcome to assist in activities. They are also encouraged to help as escorts on school trips.

Knowledge and interest in the environment are further extended through educational visits. When possible and relevant, visitors are invited to the school to contribute to the children's experience.

We invite parents into school during school hours to half-termly sharing assemblies presented by the children. This allows parents to see for themselves the work the children are doing and be involved in school life.

Assessment

Continuous assessment of every child's attainment is ensured by the extended contact the child has with the class teacher as a result of the small class sizes. Junior children also receive some form of standardized testing during the year.

Year Two and Year Six children complete the Standardised Attainment Tasks (SAT's) in the Summer Term.

Results of the Key Stage Two Attainment Tasks are passed to Woldgate College in Pocklington, the feeder secondary school.

Special Needs

Children who have specialist learning needs are given individual support. Assistance for all forms of special needs is available from the Special Educational Needs Support Service and the school has the full cooperation of the Schools Psychological Service.

The senior member of staff having responsibility for the school's arrangements for identifying and meeting the special needs of pupils is the Headteacher. The Governor designated to have oversight of the school's work in this area is Ms Trever.

Processes of Life (inc Relationship and Sex Education)

The study of life processes takes place within other areas of the curriculum such as science or topic work. It is not treated as a subject in itself. Questions that arise naturally will receive honest answers, with correct terminology used for all parts of the body. Due to the schools interest in animals, and our situation in a rural farming area, the subject often arises. Questions asked by the children will be answered as honestly as possible and at a level suitable for the age of the children.

Children in years five and six have the added opportunity to have the 'Growing Up' talk. This is delivered by the School Nurse.

Extra Curricular Activities

The school has a range of extra curricular activities including a popular Drama Club, an Art Club and various sports Clubs.



Additional activities include annual charity works such as the Christmas Shoe Box Appeal, Red Nose Day, Children in Need and the British Heart Foundation 'Jump Rope for Heart'.



Music tuition in violin and guitar is also available through the local authority schools' music service to children demonstrating musical talent or ability.

SCHOOL POLICIES

The school has many policies to ensure it adheres to all the statutory, national and LEA policies and requirements placed upon it, the detailing of which would require a separate document. While all these policies are important (and available to view on the School website or upon request from the school), the four below are considered of particular relevance to a Prospectus.

Educational Inclusion Policy

This policy underpins all the other policies of the school.

The school is educationally inclusive, where the teaching and learning, achievement, attitudes and well-being of every pupil matter. The inclusive curriculum will meet the needs of all its pupils including those with disabilities, those with special educational need, those from all cultural backgrounds and pupils with English as an additional language. Learning diversity will be recognised and planned for, any barriers to learning and participation will be challenged and removed and all pupils will be provided with equality of opportunity.

Parents will be encouraged to be fully involved in the education of their children and they will be fully informed when special educational provision is made for their child.

Behaviour and Discipline Policy

To maintain and develop the high quality of education provided, it is important that there is a positive, happy working atmosphere within the school and that attitudes and behaviour of the pupils is of a high standard. Each member of staff is responsible for the discipline, not only of their own class or group, but also throughout the school.

The vast majority of pupils are very well behaved and in the main parents are extremely supportive of the efforts of the school to maintain the general behaviour of the pupils.

A number of factors contribute to the standards of behaviour, including:

- Enthusiastic and stimulating teaching
- Teaching methods and levels matched to the pupils' needs
- High expectations of pupils learning and behaviour
- Development of pupil self-esteem by valuing each contribution
- A sense of belonging to the 'family' within the school
- Calm and firm insistence on good behaviour
- Judging a behaviour, not a pupil

Special Educational Needs (SEN) Policy

While the school views all children as special and the staff is dedicated to bringing out the best within them all, we also recognise that children who experience learning difficulties significantly greater than the majority of their age group have special educational needs.

All the children at the school are regularly assessed to measure progress and this process can diagnose youngsters who are experiencing difficulties. The school aims to identify pupils with difficulties as early as possible and meet their needs from within the schools own resources.

Occasionally, if deemed beneficial, resources from outside the school may be called upon. Before outside help can be employed the child, with parental consent, may need additional assessment. As a result of this assessment, extra help may be recommended and obtained. An Individual Educational Plan is then developed and monitored by the school. Provision is also made for children who are gifted and talented.

Charging for Activities

The school cannot charge for activities taking place wholly or mainly during school time. However, parents may be asked for donations towards the cost of visits to museums, field trips or similar such as visiting artists. Without these voluntary contributions it is quite possible that such events and trips may not be able to take place to the detriment of all pupils.

Conclusion

Thank you for taking the time to read through our prospectus and we hope it gave you a flavour of our highly regarded school. Please do not hesitate to contact us to arrange a visit when we would look forward to meeting you and your child(ren) to find out more.

Liz Harros – Executive Headteacher

Child's Details



Name:.....

DoB:

Address

.....

.....

Parent's/Carer's Details

Name:..... Prefix Mr/Mrs/Miss/Ms

Address (if different from above):

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.....

Contact Telephone Numbers

Home:.....

Mobile:.....

Reason for expressing a preference for a place at Bishop Wilton School

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For Office use:

Planned date of attendance into nursery:

Year of attendance to school:.....